

The mandatory documents required for **Third Party Vehicle Claims (TP)** are as follows: -

1. Claimant's covering letter with detailed breakdown of claim,
2. Claimant's motor policy schedule valid at the material time of accident,
3. Claimant's updated vehicle registration card (front & back)
4. Copy of claimant's and driver's NRIC and driving license valid at the material time of accident,
5. Copy of claimant's Business Registration/ Form 9/ Form 24/Form 49 (for company),
6. Certified true copy of police reports for ALL PARTIES's involved,
7. Certified true copy of police investigation results confirming the guilty party had been charged,
8. Certified true copy of police sketch plan with keys,
9. Certified true copy of police photographs (to be scanned in colour) showing damages on vehicles of all parties,
10. Warrant to Act letter duly signed/rubber stamp by the claimant,
11. Original Adjuster's Report, photographs (to be scanned in colour), official receipt and bill
12. Original photographs (to be scanned in colour) taken at the scene of accident (if any).

The mandatory documents required for **Third Party Uninsured Losses Claims (TPUL)** are as follows:-

1. Claimant's covering letter with detailed breakdown of claim,
2. Claimant's motor policy schedule valid at the material time of accident,
3. Claimant's updated vehicle registration card (front & back)
4. Copy of claimant's and driver's NRIC and driving license valid at the material time of accident,
5. Copy of claimant's Business Registration/ Form 9/ Form 24/Form 49 (for company),
6. Certified true copy of police reports for ALL PARTIES's involved,
7. Certified true copy of police investigation results confirming the guilty party had been charged,
8. Certified true copy of police sketch plan with keys,
9. Certified true copy of police photographs (to be scanned in colour) showing damages on vehicles of all parties,
10. Warrant to Act letter duly signed/rubber stamp by the claimant,
11. Original receipt for payment of Policy Excess/ EDT 2F/ Under-insured/ Police Documents/ JPJ Search,
12. Original copy of Car Rental Agreement (Vehicle rental claim),
13. Original copy of Car Rental Receipt (Vehicle rental claim)
14. Copy of renewal Policy Schedule (Loss of NCD claim)

The mandatory documents required for **Third Party Property Damage Claims (TP PD)** are as follows:-

1. Claimant's covering letter with detailed breakdown of claim,
2. Claimant's property policy schedule valid at the material time of accident,
3. Copy of claimant's Business Registration/ Form 9/ Form 24/Form 49 (for company),
4. Proof ownership of the property,
5. Original photograph of the property damages (to be scanned in colour) taken at the scene of accident,
6. Original photograph after repair of the property damages (to be scanned in colour). (If repaired)
7. Original Quotation/Bill from contractor,
8. Original receipt for payment of the property damages,
9. Certified true copy of police reports for ALL PARTIES's involved,
10. Certified true copy of police investigation results confirming the guilty party had been charged,
11. Certified true copy of police sketch plan with keys,
12. Certified true copy of police photographs (to be scanned in colour) showing damages of the property,
13. Warrant to Act letter duly signed/rubber stamp by the claimant,
14. Original Adjuster's Report, photographs (to be scanned in colour), official receipt and bill, (If appointed)